

Executive Board Meeting Minutes
Tuesday, November 8, 2022
Wells Fargo Conference Room
Detroit Lakes, MN

- Minutes from October Board meeting were approved by Becky and seconded by David Suby.
- The updated responsibilities list is included in these minutes David Oberlander will be taking on responsibilities for the Program Coordinator position until someone is appointed. Wanda will begin sending David Oberlander and Marietta appropriate files.
- The updated 2023 meeting schedule is attached to these minutes. Suggested programs to be discussed at the January 2023 Board meeting include:
 - Lake Stewardship Programs – Stephen Corbin/Fox Lake.
 - Shoreline Restoration
 - DNR – Do's/Don'ts for individual lakes
 - City Commissioners to speak at a meeting
 - Water Clarity – RMB laboratories – Water Testing
- Based on the membership suggestions from the September meeting, David Oberlander agreed to call the suggested locations for information regarding meetings in 2023. These include:
 - DL Police Station
 - Bricks Brewery – Tap Room
 - DL Library
 - Shorewood Pub
 - Holmes Theatre
- Treasurer's report:
 - Becky went over the budget versus actual. \$4800 in dues has been collected to date. The MN Lakes & Rivers \$1000 donation, will be paid in November.
 - Becky discussed the conversation regarding the budget that occurred at the October membership meeting. All felt that membership was engaged during the conversation and worked to establish a balanced budget for 2023.
 - David agreed to send a letter and/or call the Lake Associations that have not paid dues in 2021 or 2022. These include:
 - Height of Land – Both 2021 and 2022
 - Little Cormorant – 2022
 - Long Lake – 2022
 - Round/Ice Crackin – 2022
 - White Earth – 2022
 - Based on a discussion at the October membership meeting, the Board discussed the opportunities for gaining a higher interest on the savings account money. The Board asked Becky to look into a higher interest savings account that would allow flexibility to move monies around should the need arise. Becky will bring suggestions to the January meeting.

- Based on membership suggestions at the October meeting, membership dues were discussed and increased accordingly:
 - Less than 26 members – dues increased to \$75
 - 26 – 50 members – dues increased to \$150
 - 51 – 100 members – dues increased to \$250
 - 101 + members – dues increased to \$350
 - Individual members – dues increased to \$20
- David Suby recommended that by May 2023, a letter be sent out with the 2023 dues form, along with an email. Another letter to be sent by July 1, 2023, if dues have not been paid. Dues are payable by September 1, 2023, going forward. Lake Associations that have not paid their dues by September 15th will be considered delinquent.
- The Board all agreed that if dues are not paid, BCCOLA membership will be stopped.
- The Becker County COLA Zoom account will be closed. If needed in the future, a new account will be established.
- Marietta will have control of the beckercola@gmail.com email account.
- The December Board meeting will be cancelled.

2022 Meeting Schedules

2022 BCCOLA Board Meeting dates: Second Tuesday of each month.

Meetings begin at 9:00 AM in the Detroit Lakes Wells Fargo Second Floor Conference Room.

2022		
Jan	11	
Feb	8	Wake Boat Study results, MAISRC conference committee report
March	8	MAISRC Conference update, Membership meeting schedule/locations
April	12	Possible table at conference? Conference Update/responsibilities and 2022 schedule
May	10	Discussion/Follow through for regional conference in June. Budget items, dues, website
June	9	MAISRC Regional Conference
July	12	July 21, August, and September membership meetings
Aug	9	September meeting preparation.
Sept	13	Preparation for October financial meeting.
Oct	11	Final prep for membership financial meeting in October
Nov	8	2023 Meeting Programs/presentations
Dec	13	There will not be a meeting in December. Decision made at 11/8/22 meeting

BC COLA Executive Board Responsibilities

Executive Committee Meetings:

- Dates/schedule established
- Agenda
- Location of meetings established

Membership Meetings

- Dates/schedule established
- Location/venue for meetings established

Website

- Communication with wafisher, the company that maintains the BC COLA website
<https://beckercola.org>
- The website is a depository of all minutes, BCCOLA documents

BC COLA Secretarial Job Responsibilities

Executive Committee Meetings:

- Agendas
- Minutes
- Email Communications to committee
- Handouts for meetings

Membership Meetings

- Agendas typed
- Minutes
- Handouts for meetings
- Communications regarding the meetings
 - Membership
 - Executive Committee
 - Confirmation of meeting information with Program Coordinator

Maintenance of BC COLA Database

- Lake Association dues payment form/dues payment – Treasurer
- Update database based on membership dues sheets (received from the Treasurer)

BC COLA Program Coordinator Job Responsibilities

Executive Committee Meetings:

- Location of meeting established
- Speakers contacted/set up if necessary
- Email Communications to Board

Membership Meetings

- Location/venue for meetings set up
 - Contracts established if needed
 - AV equipment
 - Food & Beverage

2023 Meeting Schedules

2023 BCCOLA Board Meeting dates: Second Tuesday of each month.

Meetings begin at 9:00 AM in the Detroit Lakes Wells Fargo Second Floor Conference Room.

2023		
Jan	10	
Feb	14	
March	14	
April	11	
May	9	
June	13	
July	11	
Aug	8	
Sept	12	
Oct	10	
Nov	14	
Dec	12	TBD

2023 Membership Meeting Schedules

2023 Membership meeting: Third Thursday of each month, May through October.

2023		BCCOLA Membership Meetings
May	18	
June	22	
July	20	
Aug	17	
Sept	21	
Oct	19	Business Meeting. 2024 Budget Approval